

Traders Registration Form

An MS Word version is also available. Please complete and email to
secretary@arisaighighlandgames.co.uk



Trader Information shaded boxes are mandatory

Trading Name	
Responsible Person onsite	
Business Owner Name	
Business Owner Address including postcode	
Telephone	
Telephone (emergency)	
Mobile	
Mobile (emergency)	
email	
website	

Trade details

What goods groups do you trade in?		If yes to either, please provide the Environmental Health office registered with and your licence / registration number.
Do you serve food		
Do you serve drinks		
Name of responsible food hygiene person		
Do you serve alcohol		
Name of licensee		where applicable
Do you operate a Challenge 21 policy?		Arisaig Games insists on a challenge 21 policy for all licensed beverages

Health and Safety

Do you carry, as material or stock, any flammable or hazardous substances		excluding vehicle fuel in vehicle tanks
Have you carried out and recorded a Risk Assessment / COSHH training on these for yourself or your staff?		
Have you carried out a Risk Assessment on all aspects of your onsite operation		includes structures, and taken appropriate actions to minimise hazards and risks

Insurances

Employers Liability Insurer and Insurance Certificate Number		where applicable
Public Liability Insurer and Insurance Certificate Number		

Terms and Conditions For Stall Holders

1. Arisaig Highland Games is the promoter and sole authority in relation to the event.
2. These Terms and Conditions and all other directions given by Arisaig Highland Games officials must be followed.
3. Abusive behaviour or failure to comply with such directions may result in exclusion from the site without compensation.
4. Arisaig Highland Games takes no responsibility for damage to, or loss of traders and exhibitors' property, while at, or in transit to/from, the Games site.
5. Arisaig Highland Games recommends that traders and exhibitors take out adequate insurance cover for goods. We cannot provide, and can accept no responsibility for, secure storage space for stallholders. Any goods left unattended on the field before, during, or after the games are left at the owner's risk.
6. All stallholders are required by law to hold valid and up to date Public Liability Insurance to insure against injury or damage to any party caused by the trader while trading on site. Arisaig Highland Games' insurers will not cover ANY stallholder's responsibility.
7. Arisaig Highland Games cannot undertake to provide any form of equipment.
8. In the event that we are oversubscribed for the stalls area, The Arisaig Highland Games Committee will decide which applications are successful. The Secretary's decision on this will be final.
9. Traders and exhibitors must not sell, or allow, any alcohol to be sold from their stall, without prior agreement with Arisaig Games and the local licensing authority.
10. Traders and exhibitors must ensure that all of their units and equipment used and/or licensed by them must comply with all relevant health and safety, and environmental health regulations. Where appropriate Arisaig Highland Games reserves the right to demand risk assessments, and to carry them out on any piece of equipment. Arisaig Highland Games also reserves the right to exclude any item or person from the event where it is felt that they do not meet current statutory requirements.
11. Traders and exhibitors may be asked to provide a deposit for their pitch. There will be no refund or adjustment of the pre-paid amount due to inclement weather.
12. All Traders and exhibitors are responsible for the collection of refuse from their stall and its disposal to a designated area. Failure to comply with this will incur a fine.
13. Whilst efforts will be made to locate stalls in locations of the stallholder(s) choice, no stallholder should assume rights to any particular pitch.

The answers given above are correct and truthful. I have read, understood, and accept the foregoing Terms and Conditions	Signed
Name	Print
Date	

Pitch Fee	Amount
Non refundable deposit enclosed or transferred at time of booking	Amount (Pitches are not guaranteed if no deposit has been paid). No specific pitch is guaranteed).
Pitch dimensions (frontage x depth)	
Pitch type	Trader stall / caravan / food van / catering van etc
Anticipated time of arrival	Traders are advised to arrive before 6pm the evening before the event, or at any rate before 9am on Games Day. Stalls must be operating by 11am